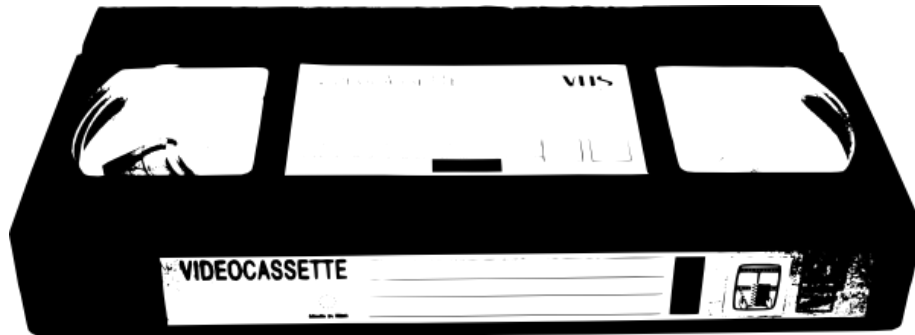


## HOME MOVIE DAY STAFF SUGGESTIONS ON HOW TO CARE FOR YOUR FAMILY'S VIDEOTAPES AND DIGITAL VIDEO FILES



### Suggestions for Storing and Preserving Videotapes and DVD-Rs:

- Keep videotapes in a cool, dry, dust-free environment.
- Store videotapes vertically in their cases.
- Handle videotapes in a clean space to limit dirt adhering to tape and causing image problems at playback.
- Only play videotapes on decks that are in good working order.
- Transfer old videotape formats and at risk DVD-Rs to digital files to store and **backup** on your computer and external hard drives.

### Suggestions for Preserving Camera Phone or other Digital Video Files:

- Transfer the original video files off of your camera. Cameras break or get stolen!
- Organize the files with descriptive file names, tags, or folders that will help you remember what they are in the future.
- Make multiple copies of the video files. Store copies in different places, i.e. a computer, external storage drive, DVD, or online cloud storage.
- Consider sharing important videos with friends or family. Or upload them to sites like the Internet Archive or YouTube.
- Create new copies every 3 to 5 years to remain up-to-date with new software and avoid data rot.
- Integrate your camera phone videos into a larger system of saving your important digital files.

### Analogue Video Resources

- Video Format Identification Guide:
  - [http://www.scenesavers.com/grfx/formatdescriptions\\_rev2.pdf](http://www.scenesavers.com/grfx/formatdescriptions_rev2.pdf)
- Tape Format History
  - <http://www.scenesavers.com/content/show/tape-format-history>
- Activist Archivists Present “How To Digitize Your Home Videos” (MiniDV & VHS)
  - <http://activist-archivists.org/wp/?p=1947>